

**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING
TO BE HELD TUESDAY 22 SEPTEMBER 2009**

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..... General ManagerMayor

MAYORAL REPORT

ITEM NO. **1 – MAYORAL REPORT**
FILE: **03.16.01**
FROM: **MAYOR**

Council Year 2009

As we near the end of another council year and look back on the deck of cards we were dealt during that period I believe we can be very satisfied with the progress we have made.

We have a very cohesive team of Councillors and Staff, both in the office and the outside works team, who make sure that we deliver a very good service to our rate payers and citizens in the Shire.

There is no doubt that with the continuation of this drought and the severe impact it has had on our region and community that some of our residents will not survive into the future.

To have our highly productive irrigation farming lands go without water and income for three consecutive years has been a burden that some farming families cannot continue to bear. Of course this impacts on jobs and other businesses that service our farming community. This is a tragic circumstance when you consider there were food riots late last year in places like the Philippines and Indonesia, while at the same time the world's population has consumed more grain during the last seven years than its farmer have been able to produce.

There are a lot of scientists and commentators predicting that food security will become a bigger issue than climate change during the next few years. There must be a breaking point soon when you consider that the world's population is increasing, we are destroying more arable land every day by building on it, (man kinds urban foot print is equal to the whole of mainland China or the United States taken out of food production) fish stocks are being depleted and that means more pressure on land based food and with climate change we have less water to grow food to feed the world.

Strategic Plan Public Meeting

Despite the poor attendance I believe the meeting was very worthwhile and I guess the satisfying aspect was that there was nothing new or radical to come from the meeting.

My thanks to all the Councillors and Staff who contributed and helped develop our plan. My special thanks to Mr Grant Latta for his generous contribution as our facilitator during the workshop meetings and giving his time to be at our public meeting.

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**Minister Climate Change and Water Senator Penny Wong
Dr Mike Kelly MP Parliamentary Secretary for Water**

As Chairman of RAM ROC I was invited to attend a meeting with the Minister in Deniliquin to discuss the issues associated with the Water for the Future Program and the impact of the Water Buy Back or \$3.1 billion to purchase water for the environment.

While the Minister was prepared to listen to our concerns she was not prepared to change or slow down the water buyback program. We urged her to spend the \$5.8 billion on restructure and modernisation in the first instance and then see how much water she will need after this has been put in place.

While the Minister talks of having vibrant and productive irrigation communities after this restructure takes place I am afraid that the pleas in our entire presentation fell on deaf ears.

Murray Darling Association Adelaide

On the 3rd September I was invited to present our Water4Food program to the MDA Annual Conference in Adelaide. With delegates from right across the Murray Darling Basin I wasn't quite sure what to expect being in Adelaide where the impact of the drought has been given enormous public exposure. We have all seen on our TV's the plight of the lower lakes and the Murray mouth so I was a little apprehensive knowing I was playing on their home ground.

The good news is I survived and not only that I found myself on a panel with the extremely popular Senator from SA Nick Xenophon and didn't he play to his audience.

Local Government and Shires Association Water Conference Deniliquin

Again Ray and I presented the Water4Food Program to the Conference which was very well received.

The program is gaining some momentum across the border so we will see what the future brings with more presentations to take place in the next few weeks to councils in Victoria.

We are planning a presentation of Water4Food to all State Parliamentarians early in November.

Productivity Commission – Study Into Mechanisms To Purchase Water Entitlements

Ram Roc met with the Productivity Commission in Griffith on the 15th September to discuss the issues concerning an accelerated water buyback program and the ramification of how this might impact on our communities and region.

The Commissioner Mr Neil Byron was very keen to listen and was sympathetic and understanding to our plight and questioned the whole Water for Future Program.

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The Productivity Commission is a specialist group of people who are independent of the Government and usually tell it as it is without fear or favour. But at the end of the day the Government is not obliged to accept their recommendations.

Jerilderie Gold Cup Meeting

What a great day we all had despite the blustery wind that persisted all day. Again congratulations to Kieran Raleigh and his hard working team of volunteers who put in all that work for one race meeting a year. Well done and keep up the good work.

Jerilderie Football Club – Premiers 2009 Picola League

Congratulations to the coach Jason Sanderson and all the players of the Jerilderie football team on a magnificent win to take out the grand final with a kick in the dying seconds of the final quarter.

As we know towns and communities in the bush don't have football teams and netball teams without those people who are willing to put in and volunteer their time and money to make it all happen.

So congratulations on this occasion to Des McRae President of the Jerilderie Football Club and his band of hard working supporters that were successful on winning the premiership flag for season 2009. Well done to all those who supported both the football and netball teams during the year.

Thanks

To my fellow Councillors, Staff both indoor and outdoor thank you all for a great year, to my Deputy Cr Ruth McRae special thanks for your assistance and to Mr Craig Moffitt thank you for your support and counsel during the year.

Cr Terry Hogan AM
Mayor

ITEMS FOR DECISION

ITEM NO. 2 – ELECTION OF MAYOR & DEPUTY MAYOR
FILE: 03.11.01
FROM: GM

A memorandum has been circulated with the Business Paper prior to the Council meeting regarding the election of Mayor and Deputy Mayor and including nomination forms.

The Local Government (Elections) Regulation provides that nominations for the Office of Mayor and Deputy Mayor are to be announced and the elections conducted at the same Council meeting. It is proposed to conduct the ballot as the first item of business at this meeting. A nomination is to be made in writing by two (2) or more Councillors, one (1) of whom may be the nominee, this nomination is to be in the General Managers hands before the commencement of this item.

Council must also resolve the method of election which, in the past, has been by ordinary ballot. An ordinary ballot is a secret ballot.

RECOMMENDATION

That the method of election for the Office of Mayor and Deputy Mayor be by way of Ordinary ballot.

ITEM NO. 3 – DELEGATION OF AUTHORITY
FILE; 03.11.02
FROM: GM

Section 226 of the Local Government Act defines the role of the Mayor and Council is required to confirm this Delegation of Authority to the Mayor by way of the following resolution:-

RECOMMENDATION

That Council delegate the following powers, authorities, duties or functions to the Mayor.

- 1) Conferences, Seminars, Meetings and Courses
 - i) To approve the attendance of Councillors at any seminar, conference, meeting or course, PROVIDED THAT:-
 - (a) such delegation shall not be exercised if there is a prior Council meeting at which the attendance might be considered allowing sufficient time for registration, arrangements, etc.
 - (b) provision has been made for such expenditure in the Council's budget.
 - ii) To attend to Council business as considered necessary, by the Mayor - both within and outside of the Shire boundaries with reasonable expenses to be reimbursed by the Council.

- 2) Entry and Inspection - subject to the exclusion of any delegation to authorise the use of force pursuant to Section 194:
To enter upon any land or building at all reasonable hours and to make any inspections of premises, matter or thing, in accordance with the provision of Part 2 of Chapter 8 of the Local Government Act, 1993.
To authorise any Councillor, member of staff or any other person to enter upon any land or building at all reasonable hours and to make any inspections of premises, matter or thing, in accordance with the provisions of Part 2 of Chapter of the Local Government Act, 1993.

- 3) Executive –
 - i) To fulfil the functions of chief elected member of the Council and to perform all duties imposed upon the Mayor under the Local Government Act or other Acts or Regulations.
 - ii) To appoint a Manager to be Acting General Manager, when the General Manager is absent on leave or otherwise, or the position of General Manager is vacant.
 - iii) To, on behalf of the Council, supervise the General Manager in terms of the Local Government Act, 1993 and Council's policies and delegations and to control and direct the General Manager in the execution of Council's decisions and policies.

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- 4) Legal - When considered necessary by the Mayor, to request the General Manager to obtain legal advice or legal representation, in any matter in which the Council is; or may become involved:
- 5) Media – with the General Manager:
 - i) To advise and respond to enquiries from the media on matters relative to the affairs of the Council and Jerilderie Shire, generally.
 - ii) To issue media releases on behalf of the Council:
- 6) Council Meeting - To call extraordinary meetings of the Council in terms of Council's Code of Meeting procedure.
- 7) To approve of Annual Leave, Long Service Leave, Special Leave or Study Leave for the General Manager in terms of the provisions of the General Manager's Contract of Employment with the Council.
- 8) To allow or refuse inspection of the Council's records following a request from a Councillor to do so.
- 9) To approve and tender Civic Receptions where the Mayor considers it appropriate and the period for arranging the Reception' does not permit time for a decision to be made by the Council.
- 10)To exercise, in cases of necessity, the policy making functions of the governing body of the Council between meetings of the Council.
- 11)To carry out the Civic and Ceremonial functions of the Mayoral Office.
- 12)To perform Naturalisation Ceremonies and present Certificates of Australian Citizenship as provided by the relevant Act.

ITEM NO. 4 – APPOINTMENT OF DELEGATES AND COUNCIL COMMITTEES
FILE: 03.11
FROM: GM

The current delegates to Statutory, Management, Advisory and External as resolved at the September 2008 meeting are listed below:

A. STATUTORY

- Consultative Committee – Cr. Henery (alternate Cr. Hudson)
- Occupational Health and Safety Committee – Cr. Henery (alternate Cr. Hudson)
- Local Emergency Management Committee – Cr. Henery
- Traffic Committee – Cr. Hogan
- Bush Fire Management Committee/ Bush Fire Committee – Crs. Hogan & Cr. Rowe
- Internal Audit Committee – Cr. Hogan & Cr. Henery (Appointed March 2009 meeting)

B. MANAGEMENT (s.355)

- Alf Hanna Legacy Units Committee– Cr. Rowe
- Balmaringa Management Committee – Crs. Henery & Cr. Rowe
- Central Coree Sports Complex Management Committee – Cr. Abney-Hastings
- Yamma Recreation Reserve Management Committee – Cr. Hudson
- Jerilderie and District Historical Society – Cr Abney-Hastings
- Jerilderie Shire Toy Library Committee – Cr McRae
- General Manager’s Review Committee – Cr Hogan/ Cr Sheed/ GM’s Nominee Cr Henery.
- Jerilderie Tidy Towns Committee – Cr. Rowe

C. ADVISORY

- Streetscape Committee – Crs. McRae, Abney-Hastings and Hudson
- New Central Library Advisory Committee – Cr. McRae and Cr. Abney-Hastings

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D. EXTERNAL

- Kidman Way Promotional Committee and Newell Highway Committee – Cr. Abney -Hastings, GM and Cr. Sheed
- RAMROC - Mayor, GM
- Murray Darling Association - Mayor Hogan and Cr Sheed
- Western Riverina Noxious Weeds Advisory Group – Cr. Abney-Hastings
- Western Riverina Community Library Committee – Crs. McRae and Hudson (alternate)
- RTA Consultative Committee –Mayor, DTS
- Toc on the Murray Regional Tourist Board - Cr. McRae, Abney-Hastings (alternate)
- Risk Management Committee - Cr. Hudson and Henery

RECOMMENDATION

That Council determine its membership and delegations for the above internal committees and external bodies.

ITEM NO. 5 – VISITOR INFORMATION CENTRE
FILE: 01.06.06
FROM: GM

Advertisements have been placed inviting expressions of interest to manage the Jerilderie Visitor Information Centre (VIC) and the Willows Museum. The closing date was Friday 11 September 2009 by which time there had been two responses received. The first response was received from a local resident and provided a proposition which excluded management on weekends. This was a prerequisite of any proposal to be considered by council and as such was rejected as it did not meet the requirement to maintain an accredited VIC.

The second proposal that has been received from Wendy Frazier provides a comprehensive proposition which not only meets the criteria but also the aspirations of Council. A copy has been provided to Councillors separately.

The Jerilderie and District Historical Society which acts as Councils advisory committee for the Willows Museum discussed this proposal at their September meeting, and resolved to endorse the proposal in principle and recommend it to Council.

The important items in the proposal are:

- The candidate has a seven year history in a similar VIC and have successfully carried out that position
- She has raised the previous VIC from a level 3 to a level 2 accreditation and proposes to do that in Jerilderie.
- The proposal requires no input from Council other than meeting the costs of staffing for one week each 3 months to ensure time out for the applicant, provide the building and maintain it, and other minor items to be finalised during detailed negotiations for the contract.
- Considerable commitment as part of the business transfer which is compatible with Council’s Strategic Plan
- Compatibility with the long term strategies of the Willows

A small panel of Councillors and staff met on Tuesday 15 September to discuss this proposal and provide detailed input to the decision of Council.

The panel has come to the conclusion that the proposal put forward by Wendy Frazier is one which meets Councils expectations. It is recommended that council adopt the proposal in principle and delegate to the General Manager the authority to negotiate a five year contract with a five year extension with Wendy Frazier to manage the Jerilderie Tourist Information Centre and Willows Museum.

The negotiated contract will be presented back to Council for approval with details of costs associated with the responsibilities on council within the proposed contact.

RECOMMENDATION

That council accept the proposal for management of the Jerilderie Tourist Information Centre and Willows Museum from Wendy Frazier in principle and delegate authority for the General Manager to negotiate a draft contract for five years with a five year extension to be presented to Council for approval.

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ITEM NO. 6 – LAND EXCHANGE - BREW PARK
FILE: 04.30
FROM: GM

Dougal McGuinness owner of 52 Matthews Avenue has written (see attachment #1) requesting that Council consider a minor land swap to facilitate formalisation of land use and allow construction of a preferred house development on this property.

Currently the fences which define the property use deviate from the real property boundaries, such that an area approximately 100 m2 has been used as part of Brew Park. This section of land also contains the sewer main.

The request asks that in return for this 100m2, council agrees to adjustment of the northern boundary of 52 by an equivalent area, a plan with details is attached (see attachment #1).

This will have the effect of creating a step back in the property boundaries at the southern boundary of this lot, which will not be noticeable unless the owner of the southern lot fences on the correct line at some point in the future. This is unlikely to happen given the current circumstances and the small amount of adjustment required.

This proposition has little to no effect on the public use of Brew Park but will have a considerable benefit to the owner of the property. If this was a matter of sale of the land then the permission of the Minister for local government would be required to convert the portion of Brew Park from community to operational to allow the sale to proceed. However as this is a minor boundary adjustment with equivalent exchange of areas, it is understood that no approval is necessary.

RECOMMENDATION

That Council approve the boundary adjustment to Brew Park and 52 Matthews Avenue Jerilderie on the condition that all costs are met by the owner of 52 Matthews Avenue, Mr. Dougal McGuinness.

ITEM NO. 7 – WATER SUPPLY RESTRICTIONS
FILE: 04.44
FROM: GM

Council adopted stage 3a water restrictions at the August 2009 meeting as a result of the announcement that high security water allocations had been raised to 20% in the Murrumbidgee valley. Council also resolved to adopt the trigger points for water restrictions as proposed by the Department of Water and Energy (DWE).

An announcement on the 15 September 2009 (see attachment #2) takes the high security water allocations in the Murrumbidgee valley to 60%, this allows Councils in the valley to move to level 2a water restrictions.

Council is yet to define its level 2a. Council's level 3 defined and adopted in August 2007 is equivalent to Council's level 3a except that in level 3 outside watering is allowed 2 hours each day instead of each second day.

The appropriate action to maintain our water use principles is to define a Council level 2a for water restrictions and for consistency redefine council's level 3 definition.

The new proposed definitions are as follows:

LEVEL	HOURS PER DAY	HOURS PER WEEK	EST	DAYLIGHT SAVING	DWE - HOURS PER WEEK
2a	2 HRS	14 HRS	5PM - 7PM	7PM - 9PM	8 HRS INCLUDING LAWNS
3	1.5 HRS	10 HRS	5PM - 6.30PM	7PM -8.30PM	8 HRS – NO LAWNS
3a	2 HRS EVERY SECOND DAY (ODDS & EVENS)	7 HRS	5PM - 7PM	7PM - 9PM	4 HRS – NO LAWNS
4	NO OUTSIDE WATERING	-	-	-	NO OUTSIDE WATERING

RECOMMENDATION

That council:

- 1) adopt redefined stage 3 water restrictions as presented;
- 2) adopt the definition of stage 2a water restrictions as presented;
- 3) introduce stage 2a water restrictions effective immediately.

ITEM NO. 8 – PUBLIC MEETING – DRAFT STRATEGIC PLAN
FILE: 03.38
FROM: GM

On Thursday 27 August council held a public meeting to present and discuss the draft Strategic Plan with the community. There were twenty attendees (including staff and councillors) present and all were given the opportunity to share their ideas and input into the plan. The following additional strategies were listed for consideration by council as possible inclusions in the Strategic Plan. My Comments for each point are provided

▪ *Natural gas*

While the extension of natural gas from Finley to Jerilderie would be a terrific advantage, the \$3m price tag is daunting and unable to be justified on a cost benefit analysis. We should not lose sight of the possibility but to expend significant effort on pursuing this outcome is not seen to be a high achievable priority.

▪ *Middle of nowhere, on the way to everywhere – Oasis*

This is already an element of the Strategic Plan and has been pursued for some years but limited to a positive “Oasis” statement.

▪ *Develop business group*

This has been attempted before and died a painful death. There seems to be a lack of willingness in the business community to contribute to the sustainability of such a group, Council should continue to facilitate where interest and initiative is shown, however with all the other strategies within the plan it is not considered a high priority target at this time.

▪ *Coaching/mentoring of businesses*

Such training has been sourced from the Riverina Regional Tourism members and will be a feature of future activities. It is recommended that this be included in our list of strategies.

▪ *Provide aged facilities*

This strategy is already included

▪ *Work with RDA and Catchment Management Authority*

A very worthwhile inclusion and is recommended.

▪ *Alliances with Ministers and advisors*

Such alliances are a feature of our current activities and will be into the future. This should be included as a strategy.

▪ *Improve communication – business papers, newsletter*

This is an operational matter and has been resolved. Further improvements to communication within our capacity as an organisation will be identified.

RECOMMENDATION

That the following strategies be included in the 2009 Strategic Plan:

- Provision of coaching and mentoring of businesses
- Development of alliances with Regional Development Australia, Catchment Management Authorities, Federal and State Ministers and their advisers

ITEM NO. 9 – MUSEUM ADVISOR PROGRAM
FILE: 07.02.06
FROM: GM

At the September meeting of The Jerilderie and District Historical Society the Committee formally adopted the Museum Strategic Plan written by Kylie Winkworth with the recommendation that Council adopt the plan.

A key recommendation of the Museum Strategic Plan is that Council source the services of a museum adviser to help implement the Strategic Plan. Museums and Galleries NSW run a Museum Advisor Program to which Council's can participate.

This program is managed by Museums & Galleries NSW with funding from Arts NSW. Local Councils participating in the Program are required to match the Ministry's funding of \$6000 per year. The program can commence as soon as application is made, with the Museums and Galleries Foundation funding being made available straight away. Council would need to match that funding in the next financial year budget.

The Program is modelled on the Heritage Advisors Network and is coordinated by the NSW Heritage Office. The program includes for a Museum Advisor to work with the Historical Society for 20 days of the year, usually tailored to suit the needs of the museum.

Council and the Jerilderie and District Historical Society would benefit from the Advisory program which would introduce new skills and knowledge that can contribute to the strategic and sustainable development of the museum. This Program aims to facilitate planning to support vibrant and more effectively operated museums which can enhance community development and lead to greater tourism opportunities.

Advisors assist museums to attract support for developing the value of their collections and growing their audiences. With Council they work towards establishing appropriately resourced regional museums and opportunities to provide professional support for the region.

The Program was established in 2000 and has been active in over 19 local government areas to date.

RECOMMENDATION

- 1. That Council adopt the Museums Strategic Plan.
- 2. That Council register for the Museum Advisor Program to commence as soon as possible and include \$6000 allocation next year's budget towards the program.

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ITEM NO. 10 – REGIONAL GOVERNANCE FUTURES WORKSHOP
FILE: 03.03
FROM: GM

The Regional Governance Futures Workshop is a project led by Griffith University and is one of three being undertaken around Australia as part of a national Australian Research Council-funded research project, ***Towards Sustainable Regional Institutions: The Nature, Role and Governance Implications of Contemporary Australian Regionalism.***

The workshop will be held in Corowa, hosted by the Corowa Shire Council. Acting as local partners to the workshop are RAMROC and the Alliance of the Councils and Shires of the Upper Murray (ACSUM).

The draft program and more background information on the Workshop can be found in the attachment section of the agenda (see attachment #3).

RECOMMENDATION

That the Mayor, Deputy Mayor, the General Manager and a nominated other attend the Regional Governance Futures Workshop to be held on 6 – 7 October 2009 and out of pocket expenses be met by the Council.

ITEM NO. 11 – COUNCIL MEETINGS 09/10
FILE: 03.11
FROM: GM

It is appropriate that each year Council consider the schedule of meetings for the coming twelve months and decide if the long standing practice of rescheduling the December meeting to the last working day and having no regular January meeting is appropriate. The rescheduling of the December meeting in the past has been to allow Council attendance at the staff Christmas discussion traditionally held at the depot staff amenities room. Council has in the past altered Council meetings over the Christmas period to enable Councillors and senior staff to better coordinate their arrangements.

I suggest this year that Council hold the December Council meeting on Friday 18 December 2009 commencing at 9.00am, followed by the Annual Councillor / Staff meeting at 12 noon at Council's depot.

RECOMMENDATION

That:

- a) Council schedule monthly Council meetings for the fourth Tuesday of the months October 09 to November 09, February 2010 to September 2010
- b) The December Ordinary meeting of Council be held on Friday 18 December 2009
- c) The Councillor / Staff annual meeting be held following the December Ordinary meeting at 12 noon at Council's depot.

ITEM NO. 12 – ACTING GENERAL MANAGER
FILE: 05.26.01
FROM: GM

The Mayor has approved my annual leave from Wednesday 14 October to Monday 28 October 2009. I am absent from the Shire during this period to compete in “Camp Quality Escarpade”.

During my absence the Director of Technical Services will be the acting General Manager.

RECOMMENDATION

That Council note the appointment of Mr. David Tamlyn as Acting General Manager for the period Wednesday 14 October 2009 to Friday 23 October 2009.

ITEM NO. 13 – SOUTH WEST LGA / RTA REGIONAL CONSULTATIVE COMMITTEE MEETING

FILE: 06.10.02

FROM: DTS

The next LGA / RTA Regional Consultative Committee (RCC) Meeting is to be held on Tuesday 6 October 2009 in Deniliquin from 9.45am to 2.00pm at a venue to be advised. (Normally these meetings are held at the RSL Club).

This meeting is usually attended by two (2) representatives from Council; the Mayor or his representative and the Director of Technical Services.

The meeting is convened by RTA to discuss future funding works, current year programs, innovations that may be of benefit within the South West Region and any concerns that Council’s may wish to discuss.

RECOMMENDATION

That Mayor, Cr Terry Hogan or his representative and Director of Technical Services, David Tamlyn, attend the South West LGA / RTA Regional Consultative Committee Meeting on 6 October 2009 in Deniliquin.

ITEM NO. 14 – FINANCIAL STATEMENTS FOR 2008/09
FILE: 05.13
FROM: FINANCE OFFICER

Under S413(2)(c) of the Local Government Act a statement is required by councillors and management advising the Annual Financial Statements have been drawn up in accordance with the Local Government Act 1993 (as amended) and the Regulations made thereunder, the Australian Accounting Standards and professional pronouncements and the Local Government Code of Accounting Practice and Financial Reporting.

The statement advises that the reports present fairly the Council's operating result and financial position for the year and that they are in accord with Council's accounting and other records.

It also advises that we are not aware of any matter that would render this Report false or misleading in any way.

A statement by councillors and management is also required to be attached to the Special Purpose Financial Reports advising that they have been prepared in accordance with the NSW Government Policy Statement *Application of National Competition Policy to Local Government*, the Department of Local Governments Guidelines *Pricing & Costing for Council Businesses : A Guide to Competitive Neutrality*, the Local Government Code of Accounting Practice and Financial Reporting and the Department of Water and Energy Practice Management of Water Supply and Sewerage Guidelines.

This statement advises that the reports present fairly the operating result and financial position for each of Council's declared Business Activities for the year and accord with Council's accounting and other records.

Council's financial statements will be ready for audit in early October and auditors Adams Kenneally White & Co will soon be attending Council offices to undertake the audit process.

RECOMMENDATION

That Council authorise the signing of the *Statement by Councillors and Management* by the Mayor and Deputy Mayor and endorse the signing of that document by the General Manager and the Finance Officer as Responsible Accounting Officer in relation to the *General Purpose Financial Report* and *Special Purpose Financial Reports* for the year ended 30th June 2009.

ITEM NO. 15 – REQUEST FOR DONATIONS
FILE: 05.10
FROM: FINANCE OFFICER

Council has received a request for a donation from the Portsea Camp Committee. This Committee has received an annual donation from Council in the past, equivalent to the cost of one child attending. The cost per child this year is \$275.

Council's budget for donations amounts to \$2,000 and to date an amount of \$470 has been expended.

RECOMMENDATION

That Council donate an amount of \$275.00 to the Jerilderie Portsea Camp Committee being the equivalent cost of one child attending the camp.

COMMITTEE MINUTES

ITEM NO. 16 – MINUTES OF ANNUAL GENERAL MEETING OF JERILDERIE & DISTRICT HISTORICAL SOCIETY HELD TUESDAY AUGUST 18, 2009 AT THE JERILDERIE MUSEUM. MEETING OPENED 7.25 PM

PRESENT: G Smith (chair), R Chaplin, S Herrick, M Honeyman, B McMeekin, R McRae, D Mills, C Moffitt, R Rowe, S Rowe, G Smith, A Stenhouse.

APOLOGIES: P Smith, M Stenhouse, G Mills, I Sneddon, D Honeyman, Moved Gaila/Dot that apologies be accepted. Carried.

An Amendment to AGM Minutes: to be noted that Ross Rowe and Sharron Rowe were present at the AGM held 19/8/08 (never trust cut & paste without proof reading!)

MINUTES: for Annual General Meeting held 19/8/08 were accepted as read with amendments. Moved Sadie/Ross

TREASURER’S REPORT:

Moved Allan/Sharron that the Treasurer’s Report be accepted. Carried.

PRESIDENT’S REPORT:

- Report presented by Gaila.
- Moved Gaila/Beth that the President’s Report be adopted. Carried.

Mrs. Ruth McRae took the chair and declared all positions vacant.

ELECTION OF OFFICE BEARERS:

PRESIDENT	Tony Herrick	Nominated by Allan/Dot	Accepted.
VICE PRESIDENTS	Graham Mills	Nominated by Sadie/Gaila	Accepted
	Roy Chaplin	Nominated by Allan/	Declined
	Ross Rowe	Nominated by Sharron/Sadie	Accepted
	(Ross resigned this position Wednesday August 19, 2009)		
SECRETARY	Sadie Herrick	Nominated by Allan/Sharron	Accepted
ASSISTANT SECRETARY	Dot Mills	Nominated by Marjie/Gaila	Accepted
PUBLICITY OFFICER	Gaila Smith	Nominated by Ross/	Declined
Position vacant. Secretary to cover this role.			
TREASURER	Allan Stenhouse	Nominated by Ross/Beth	Accepted

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..... General ManagerMayor

COMMITTEE All Members
RESEARCH OFFICER All Members
AUDITOR Council of the Shire of Jerilderie

GENERAL BUSINESS:

- Moved Allan/Marjie that Membership Subscriptions remain at \$5. Carried
- Moved Allan/Tony that Dick and Marjie Honeyman are made Life members of the J&DHS. Carried

Meeting closed 7.50 PM President.....

ITEM NO. 17 – MINUTES OF GENERAL MEETING OF JERILDERIE & DISTRICT HISTORICAL SOCIETY HELD TUESDAY AUGUST 18, 2009 AT JERILDERIE MUSEUM. MEETING OPENED 7.55 PM

PRESENT: A Herrick (chair), R Chaplin, S Herrick, M Honeyman, B McMeekin, R McRae, D Mills, C Moffitt, R Rowe, S Rowe, G Smith, A Stenhouse.

APOLOGIES: P Smith, M Stenhouse, G Mills, D Honeyman, I Sneddon.
Moved Craig/Beth that apologies be accepted. Carried.

MINUTES: for meeting held 14/7/09 were accepted as read. Moved Dot/Allan. Carried.

BUSINESS ARISING OUT OF MINUTES:

- Letter not written to Robert Marshall. Graham spoke to Robert & Warwick
- Michael Hastings has resigned as a member of the J&DHS. (A letter of thanks to be sent for his time as president.)
- There has been one formal expression of interest which was rejected by Council. The proposal did not comply with requirements. Council have readvertised. There have been two verbal expressions of interest.

TREASURER’S REPORT:

Moved Allan/Tony that outstanding accounts are paid and the Treasurer’s Report be accepted. Carried.

CORRESPONDENCE:

Moved Sadie/Sharron that Inward Correspondence be dealt with as read and that Outgoing Correspondence be endorsed. Carried.

Inwards:

Raylene R Ingham	Request for info on RM Spriss.	Received & noted Again!!!
Draffin	Catalogue no. 21	Received & noted
National Pen	Order form and sample pen.	Received & noted
National Archives of Australia	Memento magazine	Received & noted
e-mails from Council	Strategic Plan on the move.	Received & noted
Museums & Galleries NSW	VIM Small Grants Round 2 etc	meeting
Felton Industries Pty Ltd	Outdoor seating ‘n stuff catalogue	Received & noted
Telstra	Direct debit application form	meeting

Outwards: nil

Business arising out of correspondence:

- Meeting decided not to bother with direct debit payment for Telstra accounts.

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..... General ManagerMayor

GENERAL BUSINESS:

- Minutes from Extraordinary Meeting held 28/7/09 have been distributed.
 - Volunteers have been contacted re their desire to continue to open the Museum on the days of their choice. All 6 volunteers wish to continue to do so. Every Wednesday and the 2nd and 4th Tuesday of each month are covered. The committee needs to keep the volunteers up to date with the future of The Willows and Museum. Sadie to write a 'mini newsletter' (The Buzz) to keep volunteers informed.
 - Beth & Roy have taken up Council's offer to operate the V.I.C out of 63 Jerilderie Street. They are able to assist with this task until Jerilderie Letter Event.
 - Sadie to notify bus companies that Beth & Roy will be the contact points.
 - Council will install phone at 63 Jerilderie Street. The Willows phone to be diverted to V.I.C
 - Beth has offered Ye Olde Bank if for any reason The Willows not available for bus visits.
 - Sadie to write to Ms Ally Trezise regarding her offer of her shed for storage. Meeting decided against use.
 - Thanks extended to Jan & Bruce Crittenden for being co-caretakers until the 28/8/09. taa.
 - Volunteer's Luncheon to be organised for Tuesday August 28, 2009.
 - Invites to volunteers, J&DHS Members and Councilors. Sadie
 - Bobbie's Café to provide tucker. Sadie
 - Check with Marjie & Dick if they will be available.
 - Present Marjie & Dick with Life Membership of J&DHS. Ask Heidi to produce a certificate.
 - Sadie to organize cleaning of chimney at The Willows.
 - Discussion on organising a plaque for the cart shed in honour of Dick.
- MOVED GAILA/ROY that a plaque be placed on the cart shed when it is completed. Carried.**
- Sadie to speak with Heidi to get quotes on a brass plaque and to get a mock copy to bring to Luncheon along with Life Membership certificate.

Meeting closed 8.50 PM

NEXT MEETING TUESDAY SEPTEMBER 15, 2009 AT 7.30 PM.

.....
President 15/9/2009

ITEM NO. 18 – MINUTES OF GENERAL MEETING OF JERILDERIE TIDY TOWNS , WEDNESDAY 02-09-09, AT THE ROYAL MAIL HOTEL, MEETING OPENED 7-40PM

PRESENT: I. Sneddon, I. Milne, P. Fisher, E. Forbes, G. Mills, B. Hines.

APOLOGIES: B. McMeeken, R&C Way, R&S Rowe, R&A Wright, J. Ferris.

Moved: G. Mills / 2nd B. Hines **that apologies be accepted.**

Carried

MINUTES: for meeting held 02-08-09 were accepted as read.

Moved: I. Sneddon /2nd

Carried

BUSINESS ARISING OUT OF MINUTES: Assessor come and gone. Bark laid around town signage. Plantings completed. Roadside cleanup completed.

TREASURER’S REPORT: Nil [Treasurer absent]

Moved: / 2nd

Carried.

CORRESPONDENCE:

In: T T assessor evaluation form.

Application Form: Small Grants for Small Rural Communities.

Application Form: Regional Renewal [small equipments grant]

Items needed: 2 whipper snippers, 2 shovels, 2 blowers, 2 protective masks.

Out: Nil

Moved: D. Mills / 2nd I. Milne

GENERAL BUSINESS:

- Watering system at signs in action.
- Pig face to be planted at sign in the south, ground cover to be planted at north sign, bottle brush to be planted at north sign - see Keith Brew.
- Michelle Driscoll to be advised re numbers going on bus to Awards.
- Ask Shire for bins with lids placed at BP- small bins to be removed. Letter to Shire.
- Kangaroo paw for east/west signs.
- A. Callum to paint logo on Community Signs.
- Letter to P. Collier as certificate of appreciation for her help in keeping town tidy.
- This to be presented at judging of Christmas lights.
- Garden judging on 23 October.
- Horgan Walk cleanup. 10 September @ 5-00pm.
- Sharron to book Royal Mail Hotel for next meeting.

Meeting closed: 8-25pm

Next meeting: Wednesday, October 7 @ Royal Mail Hotel **7-30pm**

President:.....

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ITEMS FOR INFORMATION

ITEM NO. 19 – FINANCIAL ASSISTANCE GRANT
FILE: 05.17.01
FROM: FINANCE OFFICER

The Commonwealth Minister for Infrastructure, Territories, Regional Development and Local Government, the Hon Anthony Albanese MP has approved the recommendation of the NSW Local Government Grants Commission for the 2009/10 financial assistance grants.

Council's general purpose component has been calculated at \$951,527 and the local roads component at \$803,386, a total of \$1,754,913.

The above amount will then be adjusted by an amount of \$8,590 being an overpayment from 2008-09 due to the CPI variation and the advance payment from 2009-10 made in June 2009 of \$431,465.

Accordingly the amount to be received will total \$1,314,858, a variation from the original budget amount of \$431,729.

RECOMMENDATION

That the report be noted.

ITEM NO. 20 – STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENTS

FILE: 05.13

FROM: FINANCE OFFICER

<u>STATEMENT OF BANK BALANCES</u>	2009-2010	2008-2009
Cash Book 31 JULY 2009	652,571.10	236,740.09
ADD - Receipts - AUGUST	642,949.07	1,275,538.48
ADD - Cancelled	104.28	0.00
ADD - Adjustments	0.00	0.00
LESS - Cheques - AUGUST	-643,047.46	-291,462.22
LESS - Autopay	-231,839.10	-164,587.84
LESS - Bank Charges	-4,342.60	-6,515.98
LESS - Investments	0.00	-400,000.00
CASH AT BANK 31 AUGUST 2009	416,395.29	649,712.53
Bank Statement 31 AUGUST 2009	443,909.50	690,988.72
PLUS Outstanding Deposits	0.00	0.00
LESS Unpresented Cheques	-27,058.81	-41,276.19
LESS Autopay	-455.40	0.00
LESS Reverse Autopay	0.00	0.00
CASH AT BANK 31 AUGUST 2009	416,395.29	649,712.53
Add Investments	4,500,106.23	4,888,633.50
Total Cash and Investments	4,916,501.52	5,538,346.03
Represented by:-		
Trust Account	20,140.85	211,886.46
Water Fund	744,404.16	685,742.42
Sewer Fund	1,130,698.80	1,248,838.96
Unexpended Grant Funds	153,812.27	603,532.90
Plant Reserve	607,821.00	200,000.00
Employee Leave Entitlement Reserve	480,000.00	400,000.00
General Fund	1,779,624.44	2,188,345.29

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SCHEDULE OF INVESTMENTS

<u>Institution</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>	<u>NO.</u>
NAB	400,000.00	4.40	22/09/09	20
Suncorp	400,000.00	4.32	14/10/09	24
Citibank	300,000.00	4.10	08/09/09	26
Suncorp	590,000.00	4.25	30/09/09	29
Bendigo	300,000.00	4.00	15/09/09	31
LGFS	303,106.85	4.10	13/10/09	35
ANZ	300,000.00	4.30	04/01/10	36
LGFS	400,000.00	4.10	28/09/09	38
IMB Ltd	500,000.00	4.25	29/10/09	39
LGFS	306,999.38	4.15	24/09/09	42
Bendigo	400,000.00	4.10	30/09/09	43
IMB Ltd	300,000.00	4.25	03/11/09	44
<u>Total Investments</u>	<u>4,500,106.23</u>			
Average Interest Rates	2007/08	6.57%		
	2008/09	7.87%		
	2009/10	4.19%		

- I hereby certify that:
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 August 2009
 - 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

RECOMMENDATION

That the Statements of Bank Balances and Schedules of Investments as at 31 August 2009, be noted and received.

Vicki Sutton
RESPONSIBLE ACCOUNTING OFFICER

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ITEM NO. 21 – WORKS IN PROGRESS 10/8/09 to 6/9/09
FILE: 03.16.04
FROM: DTS

<p>Regional Roads RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan / Oaklands Road</p>	<p>Guide post maintenance, bitumen patching, shoulder slashing Weed spraying, bitumen patching Weed spraying, heavy patching, shoulder slashing, bitumen patching Weed spraying, shoulder slashing, bitumen patching Edge patching, bitumen patching, shoulder slashing Weed spraying, bitumen patching, heavy patching</p>
<p>MR321 – Kidman Way</p>	<p>Shoulder weed spraying, bitumen patching, guide post maintenance (10 posts), rubbish collection, asset inspection, shoulder slashing.</p>
<p>H17 – Newell Highway</p>	<p>Rubbish collection, rest area servicing, asset inspection, shoulder slashing</p>
<p>Roads to Recovery</p>	<p>McLennon Bore Road resheeting completed. Wilson Road resheeting nearing completion (11.50km)</p>
<p>Shire Road Maintenance</p>	<p>Gravel Resheeting Mabins Well Road 2.50km, McLennons Bore Road 3.40km, Liddles Lane 4.00km, Jerrys Lane 1.00km, Rolfe Road 2.00km. Grader Maintenance Wilson Road, Mabins Well, McLennons Bore Road Bitumen Patching Wilson Road, Gilbert Road, Hutchings Road Shoulder Slashing Hutchings Road, Cadell Road, Fairlie Grange Road, Hanabus Road, Four Corners Road, Hardy Road, Boerema Road Guide Post Maintenance Nyora Road 54 posts 70 delineators</p>

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Town Street Maintenance	Gutter cleaning, rubbish collection, street sweeping, sign replacement and maintenance, bitumen patching, tree maintenance.
Town Streetscape	Streetscape Program in progress, starting adjacent to Newsagency (Wood Street) sections of footpath removed, new water services and Telstra line installation in progress. Material for underground power line delivered. Contract Agreement for underground power sent to Country Energy. All shop front owners / residents notified of Council's program regarding the Streetscape procedure
Water & Sewerage	All required testing to potable water and sewerage OK. Very minor repairs to raw / filtered water lines.
Parks & Gardens	Maintenance of all Parks & Gardens is ongoing. All Parks have been fertilised. Council staff have been trialling a process for the removal of weed from the lake, the process started on 14 September after the fabrication of trailer equipment. The process is working although it will take some time, estimation is approximately 15 days.
Private Works	Very minor works some grader hire over the past two (2) weeks.

RECOMMENDATION

The Works in Progress report be adopted.

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ITEM NO. 22 – NOXIOUS WEEDS / SALEYARDS / STOCK CONTROL
FILE: 04.21
FROM: DTS

Weeds:

Property inspections for African Boxthorn and Horehound are in progress.

Treatment of Shire Roads and Regional Roads for weed growth is complete at this stage, further treatment may be required later.

Saleyards:

No sales for the month.

Stock Control:

Two (2) reports of straying stock, owners were contacted and the incidents were resolved successfully. One (1) incident of straying deer, the owner recaptured the animal.

RECOMMENDATION

The Noxious Weeds, Saleyards and Stock report be adopted.